

Exempt Position Announcement

Agency:	California Housing Finance Agency
Position Title:	Director of Homeownership Program
Level:	Exempt
Monthly Salary:	\$10,333 – 15,833
Location:	Sacramento
Final File Date:	July 27, 2016

Agency Information

The California Housing Finance Agency (CalHFA) was established in 1975 as the State's affordable housing bank to meet the need for affordable housing for very low, low and moderate income individuals and families throughout California. As a State agency, we are a leader and innovator in providing financing products for affordable homeownership and rental housing developments.

Because of CalHFA's statutory independence and respected financial practices, we continue to maintain our ability to access capital markets, to attract investors and financial partners, and to provide low-cost financing in support of affordable housing. CalHFA's senior management team is seasoned and proactive and is often cited as a key strength of the Agency's issuer credit rating by the Standard and Poor's and Moody's Investors Service, respectively, A and A2.

CalHFA's Fiscal Year 2016/17 Annual Business Plan calls for \$1,012,000,000 billion in single mortgage lending generating 4,400 in single family loans.

Position Description

Under the administrative direction of the Executive Director, California Housing Finance Agency, the Director of Homeownership is responsible for planning, organizing and directing the Homeownership Programs which includes lending, portfolio management, lender outreach, lender servicing and quality assurance. Advises the Executive Director and the CalHFA Board of Directors on homeownership program policy issues. The Director is an integral member of the executive staff, and participates in department wide planning and policy development. Represents the Agency and the Executive Director in various national forums including the National Council of State Housing Agencies (NCSHA), meetings held by NCSHA and its various working groups and task forces, as well as before special interest groups, legislative hearings, industry conferences, and meetings with other regulators.

The position is based in the Agency's headquarters in downtown Sacramento.

Compensation

The salary is negotiable up to \$189,996 annually (candidates must include minimum salary requirement). Comprehensive benefits include California Public Employees Retirement System (CalPERS) retirement plan, medical, dental, and vision care insurance plans, tax deferred savings plans, and a \$50,000 group term life insurance policy. Additional benefits include generous leave options.

Qualifications

In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience related to the duties of the position, the following factors will be considered:

- Knowledge of and experience with single family best lending practices and methods
- Experience creating successful single family lending mortgage and down payment assistance products
- Ability to establish and maintain good professional relationships
- Extensive management experience
- Creative thinking ability
- Strong interpersonal and communication skills

Additionally, the ideal candidate has:

- Broad and extensive experience at a housing finance, similar public agency, or lending organization providing affordable single family lending
- Experience with TBA and bond-financed lending, products and servicing
- Experience speaking to stakeholder groups and reporting to boards of directors
- Experience with technology solutions/platforms designed to streamline and enhance single family loan intake, delivery and servicing
- Equivalent to graduation from college preferably with a degree in Finance, Economics, Government, Business Administration or a related field

How to Apply

All interested applicants must submit a standard state application form (Std. 678, available at <https://jobs.ca.gov/Public/StateForms.aspx>) resume, minimum salary requirement, and a Statement of Qualifications (SOQ). The SOQ should be in narrative format, typed, no longer than two pages in length, and should describe how the candidate's background and experience relate to and complement the duties of the position as well as the skills outlined in the "Position Description" and "Qualifications" section above. A resume does not replace the SOQ.

Candidates may apply online via his/her CalCareer account at <https://jobs.ca.gov/> or by mailing the required documents to:

Carol LiVecchi
California Housing Finance Agency
PO Box 4034
Sacramento, CA 95812

Selection Procedure

Application materials will be reviewed and only the most qualified applicants will be invited to interview.

The CalHFA Executive Director will recommend a candidate to the Governor for appointment. Once appointed, the Director of Homeownership Program serves at the pleasure of the Executive Director. The appointment may be terminated at any time without notice, cause or right of appeal.

Inquiries should be directed to Carol LiVecchi at clivecchi@calhfa.ca.gov or 916-326-8074.

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

The California Housing Finance Agency strives to maintain a diverse workforce and be an equal opportunity employer to all regardless of political affiliation, race, religious creed, color, national origin, ancestry, disability, medical condition, marital status, sex, gender, gender identity, gender expression, age or sexual orientation. It is an objective of the State of California to achieve a drug-free state work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and this special trust placed in public servants.