

# MEMORANDUM

**To:** Office of Administrative Law  
300 Capitol Mall, Suite 1250  
Sacramento, CA 95814  
VIA HAND DELIVERY

**Date:** August 21, 2015

**cc:** Tia Boatman Patterson, CalHFA Executive Director  
Donald Cavier, Chief Deputy Director  
Diane Richardson, CalHFA Director of Legislation  
Victor James, CalHFA General Counsel  
Cynthia Jones, FPPC Political Reform Consultant II



Misty Miller, Regulations Coordinator

**From:** CALIFORNIA HOUSING FINANCE AGENCY

**Subject:** NOTICE OF INTENTION TO AMEND THE CONFLICT-OF-INTEREST CODE

Enclosed please find:

1. Four paper copies of the Notice of Intention to Amend the Conflict of Interest Code, plus one PDF copy burned to a CD
2. Two copies of the Notice Publication (STD 400)
3. One copy of the Explanation of Reasons for Amendment
4. One copy of the "express terms" (proposed text of regulations)
5. One copy of the Fiscal Impact Statement (STD 399)

Our requested publication date is **September 04, 2015**.

Thank you!

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