

CLAIMANT'S NAME Claudia Cappio		SSN or EMPLOYEE NUMBER*		DEPARTMENT CalHFA	
POSITION Executive Director		CB/ID No. E99	DIVISION or BUREAU Executive Office		INDEX NUMBER 1000
RESIDENCE ADDRESS * on file		HEADQUARTERS ADDRESS 500 Capitol Mall, Suit 1400			TELEPHONE NUMBER (916) 326-8088
CITY	STATE	ZIP CODE	CITY	STATE	ZIP CODE
			Sacramento	CA	95814

(1) NORMAL WORK HOURS 8:00 to 17:00	(2) PRIVATE VEHICLE LICENSE NUMBER [REDACTED]	(3) MILEAGE RATE CLAIMED 0.565
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(5) DATE	TIME	(6) LOCATION WHERE EXPENSES WERE INCURRED	(7) LODGING	(8) MEALS			(9) INCIDENTALS	(10) TRANSPORTATION				(11) BUSINESS EXPENSE	(12) TOTAL EXPENSES FOR DAY	
				BREAK-FAST	LUNCH	O.T., L/T, N/C, RELO. OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE			
										MILES	AMOUNT			
10/2	12:00	Sacramento to Esparto and return									69.00	38.99		38.99
10/8	14:00	Sacramento to Fresno	96.33			23.00	5.00				171.00	96.62		220.95
10/9	16:00	Fresno to Pacific Grove	151.49	7.00	11.00	23.00	5.00				159.00	89.84		287.33
10/10	19:00	Pacific Grove to Oakland		7.00	11.00						121.00	68.37		86.37
10/17	16:00	Sacramento to Monterey	137.84			23.00	5.00				189.00	106.79		272.63
10/18	17:00	Monterey to Oakland		7.00	11.00						118.00	66.67		84.67
10/28		Amtrak ten-trip ticket						65.00				0.00	65.00	65.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
(13) SUBTOTALS			385.66	21.00	33.00	69.00	15.00	65.00 -0.00		0.00	827.00	467.26	65.00	1,055.92
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL													\$1,055.92	

(14) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

10/2 ~ Attend and speak at Mercy Housing Esperanza Crossing project grand opening ceremonies
 10/8 and 10/9 ~ Fresno General Plan Implementation and Infill Development Task Force meeting
 10/9 and 10/10 ~ Attend and speak on panel at CA Coalition for Rural Housing 2013 conference
 10/17 and 10/18 ~ Attend and speak at Fisher Center for Real Estate and Urban Economics PAB panel
 10/28 ~ Discount transportation program for October Amtrak 10-trip ticket (paid \$175.00)

AGENCY ACCOUNTING OFFICE USE ONLY PAID BY REVOLVING FUND CHECK NUMBER 0759172 11/27/13

(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.

CLAIMANT'S SIGNATURE 	DATE 11/18/13	(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT 	DATE 11-19-13
(17) SPECIAL EXPENSE AUTHORIZATION SIGNATURE and TITLE (See Item 17 on reverse)			DATE