

School Facility Fee

Down Payment Assistance Program



**Application Package for buyers
of new homes in California**

SCHOOL FACILITY FEE DOWN PAYMENT ASSISTANCE PROGRAM APPLICATION PACKAGE

Thank you for your inquiry about the School Facility Fee Down Payment Assistance Program available for newly constructed homes in California.

This application package includes:

Pages

- 1-5** • A description of the two programs applicable for single family homes constructed under a building permit issued on or after January 1, 2002.

You may select and apply for only one of the programs for which you and the property are eligible. Under certain circumstances you may be eligible to apply for each of the programs, but should attempt to select the program which offers you the most benefit.
- 6-9** • Application form and instructions. The form allows for two applicants. An additional application has been provided, if needed. Detach the forms you need from this booklet.
- 10** • A checklist of information and items needed along with the application.
- 11-12** • IRS Form 4506 (*Use for Program #2 only*).

Please be sure that all forms are filled out completely and all the documents needed with the original application are collected and sent in one complete package. Incomplete packages cannot be processed. You may get help in this process from the Builder/Developer who built the home you are buying, the lender who is processing your mortgage loan, or the escrow or title company handling your escrow. Detach the forms you need from this booklet and send them together with supporting documents to the address below.

Send the completed package to: California Housing Finance Agency
School Facility Fee Down Payment Assistance Program

Overnight delivery: 500 Capitol Mall, Suite 400
Sacramento, CA 95814

Regular Mail: P. O. Box 4034 MS 920
Sacramento, CA 95812-4034

Eligible applications are reviewed on a "first come, first served" basis. Once the completed application package has been reviewed, a decision on your eligibility and confirmation of the amount of down payment assistance will be mailed to you at the address on your application. Down payment assistance funds will be credited to your escrow account once a Lien Agreement, provided to the lender listed on your application, is executed and returned to our office.

If you have any questions about the program or this application package, you may call the School Facility Fee Down Payment Assistance Office toll free at **877.9.CalHFA** (877.922.5432) or **916.326.8062**.

DOWN PAYMENT ASSISTANCE FOR BUYERS OF NEW HOMES



School Facility Fee Down Payment Assistance Program

PROGRAM #1

Economically Distressed Area

PROGRAM #2

First-time Homebuyer
Moderate Income Limits

If you are purchasing a newly constructed home in California and the building permit for that home was issued after January 1, 2002, you may be entitled to direct down payment assistance. This down payment assistance will come from a partial or full rebate of the local school facility fees paid by the builder when your new home building permit was obtained. Assistance may be used for Down Payment, Closing Costs, or any costs associated with buyer's first mortgage loan, subject to acceptance by the mortgage lender and mortgage insurer.

This program may be used along with other down payment assistance programs.

This down payment assistance will be credited to your escrow account once a Lien Agreement, provided to the lender listed on your application, is executed and returned to our office. Once escrow closes, you will no longer be eligible to apply for or receive assistance.

There are two programs that may qualify you to receive this assistance.

Please read on...

PROGRAM #1 – ECONOMICALLY DISTRESSED AREA

Your new home must be located in one of the counties listed below. This list of counties is subject to change annually, based on rates of unemployment.

Eligible properties include new single family detached homes, town homes and condominium units. Two- to four-unit buildings are excluded. The sales price of the home may not exceed 175% of the average median sales price of homes over the previous five years. (See below for the maximum sales price limits.)

The amount of the down payment assistance will be calculated using a portion of the eligible fees paid as shown in the formula below. If your home is a condominium or other attached unit and the building permit is not issued to individual units, but rather to the building as a whole, the amount of down payment assistance would be apportioned to your unit based on the square footage in the unit as a portion of the larger building.

Assistance may be used for Down Payment, Closing Costs, or any costs associated with buyer’s first mortgage loan, subject to acceptance by the mortgage lender and mortgage insurer.

You must agree to occupy your new home for five years. If owner-occupied for less than five years, you must repay a pro rata share of the down payment assistance based on the number of months of your occupancy. A Lien Agreement is recorded on the property showing this requirement.

Program #1 – Requirements and Assistance Formula

- County on eligible list for current year
- Application—original
- Building Permit dated on or after January 1, 2002
- School District Certificate of Compliance/
Receipt for fees paid
- Sales Contract signed by buyer and seller showing sales price does not exceed county maximum
- Assistance amount calculation worksheet:
Total of fees approved under Government Code 65995, .5 and .7 (obtain from school district)
\$ _____ (A)
Less Government Code 65995 Subdivision(b)Fees
\$ _____ (B)
A minus B equals
\$ _____ **Amount of Assistance**

Example *(Figures used for illustration only):*

Total of Fees approved under Government Code 65995, .5 and .7

\$ 4,950 (A)

Less Government Code 65995 Subdivision (b) Fees
\$ 1,930 (B)

A minus B equals
\$ 3,020 Amount of Assistance

(NOTE: In this program only a portion of the fees paid are eligible.)

Economically Distressed Counties and Respective Maximum Sales Price Limits—Program #1

This list of counties is subject to change annually, based on rates of unemployment in each county.

COUNTY	SALES PRICE LIMITS	COUNTY	SALES PRICE LIMITS
Calaveras	\$611,363	Merced	\$487,113
Fresno	\$493,600	San Joaquin	\$667,100
Imperial	\$438,725	Shasta	\$553,823
Kern	\$459,200	Stanislaus	\$592,375
Kings	\$474,425	Tulare	\$437,850
Madera	\$423,325		

PROGRAM #2 – FIRST-TIME HOMEBUYER - MODERATE INCOME LIMITS

You must be a low or moderate income first-time homebuyer purchasing a new home anywhere in California. (See enclosed income limits)

If you have not owned a home which has been your principal residence for the previous three years (as evidenced by copies of your income tax returns), and your income does not exceed the income limits for moderate income, adjusted for family size as listed on Pages 4-5, you would be eligible under this Program.

Eligible properties include new single family detached homes, town homes and condominium units located anywhere in California. Two- to four-unit buildings are excluded.

The amount of the down payment assistance will be calculated by using all of the eligible fees paid as shown in the formula below. If your home is a condominium or other attached unit and the building permit is not issued to individual units, but rather to the building as a whole, the amount of down payment assistance would be apportioned to your unit based on the square footage in the unit as a portion of the larger building.

Assistance may be used for Down Payment, Closing Costs, or any costs associated with buyer's first mortgage loan, subject to acceptance by the mortgage lender and mortgage insurer.

You must agree to occupy your new home for five years. If owner-occupied for less than five years, you must repay a pro rata share of the down payment assistance based on the number of months of your occupancy. A Lien Agreement is recorded on the property showing this requirement.

Program #2 – Requirements and Assistance Formula

- No ownership interest in a primary residence in the last three years and within moderate income limits
- Application—original
- Building Permit dated on or after January 1, 2002
- School District Certificate of Compliance/ Receipt for fees paid
- Current income verification or pay stubs identifying Employer and Employee
- W-2s—most current year
- 1040 Tax Returns for last three years
- IRS Form 4506 (See Page 11)
- Sales Contract signed by buyer and seller
- Assistance amount calculation worksheet:
Total of Fees approved under any or all of Government Code 65995 Subsection (b), 65995.5 and/or .7 (obtain from school district) equals
\$ _____ Amount of Assistance

Example *(Figures used for illustration only):*

Total of Fees approved under any or all of Government Code 65995 Subsection (b), 65995.5 and/or .7

\$ 2,000 (A) 65995. Subsection (b)

\$ 316 (B) 65995.5

\$ 0 (C) 65995.7

A plus B plus C equals

\$ 2,316 Amount of Assistance

INCOME LIMITS

Attachment A

**California Homebuyer's Downpayment Assistance Program (CHDAP) &
School Facility Fee Down Payment Assistance Program (SFF) #2**

Use with FHA Firsts

Effective: 8/5/2011

County/Persons	1	2	3	4	5	6	7	8
ALAMEDA	\$74,350	\$84,950	\$95,550	\$106,150	\$114,650	\$123,100	\$131,650	\$140,150
ALPINE	\$67,300	\$76,950	\$86,500	\$96,150	\$103,800	\$111,550	\$119,200	\$126,900
AMADOR	\$53,800	\$61,450	\$69,150	\$76,850	\$82,950	\$89,100	\$95,300	\$101,400
BUTTE	\$46,650	\$53,300	\$59,950	\$66,650	\$71,950	\$77,250	\$82,650	\$87,950
CALAVERAS	\$55,400	\$63,300	\$71,250	\$79,150	\$85,450	\$91,800	\$98,100	\$104,450
COLUSA	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
CONTRA COSTA	\$74,350	\$83,000	\$95,550	\$106,150	\$114,650	\$123,100	\$131,650	\$140,150
DEL NORTE	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
EL DORADO	\$60,450	\$69,100	\$77,750	\$86,350	\$93,250	\$100,150	\$107,050	\$114,000
FRESNO	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
GLENN	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
HUMBOLDT	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
IMPERIAL	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
INYO	\$52,000	\$59,450	\$66,850	\$74,300	\$80,250	\$86,200	\$92,100	\$98,050
KERN	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
KINGS	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
LAKE	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
LASSEN	\$49,050	\$56,100	\$63,100	\$70,100	\$75,700	\$81,300	\$86,900	\$92,500
LOS ANGELES	\$51,550	\$58,900	\$66,250	\$73,600	\$79,500	\$85,400	\$91,300	\$97,200
MADERA	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
MARIN	\$81,800	\$93,450	\$105,150	\$116,850	\$126,200	\$135,550	\$144,900	\$154,200
MARIPOSA	\$47,250	\$54,050	\$60,800	\$67,550	\$72,950	\$78,300	\$83,750	\$89,150
MENDOCINO	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
MERCED	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
MODOC	\$46,050	\$52,650	\$59,250	\$63,900	\$71,100	\$76,350	\$81,650	\$86,850
MONO	\$60,000	\$68,550	\$77,100	\$85,700	\$92,550	\$99,400	\$106,250	\$113,100
MONTEREY	\$54,600	\$62,400	\$70,150	\$78,000	\$84,200	\$90,450	\$96,650	\$102,950
NAPA	\$68,450	\$78,200	\$88,000	\$97,750	\$105,600	\$113,400	\$121,250	\$129,050
NEVADA	\$57,650	\$65,850	\$74,100	\$82,350	\$88,900	\$95,500	\$102,100	\$108,700
ORANGE	\$67,850	\$77,500	\$87,200	\$96,850	\$104,650	\$112,350	\$120,100	\$127,850
PLACER	\$60,450	\$69,100	\$77,750	\$86,350	\$93,250	\$100,150	\$107,050	\$114,000
PLUMAS	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
RIVERSIDE	\$50,350	\$57,500	\$64,700	\$71,900	\$77,650	\$83,400	\$89,150	\$94,900
SACRAMENTO	\$60,450	\$69,100	\$77,750	\$86,350	\$93,250	\$100,150	\$107,050	\$114,000
SAN BENITO	\$63,050	\$72,050	\$81,050	\$90,050	\$97,250	\$104,500	\$111,650	\$118,850
SAN BERNARDINO	\$50,350	\$57,500	\$64,700	\$71,900	\$77,650	\$83,400	\$89,150	\$94,900
SAN DIEGO	\$60,350	\$68,950	\$77,550	\$86,200	\$93,100	\$100,000	\$106,900	\$113,750
SAN FRANCISCO	\$81,800	\$93,450	\$105,150	\$116,850	\$126,200	\$135,550	\$144,900	\$154,200
SAN JOAQUIN	\$52,700	\$60,200	\$67,750	\$75,250	\$81,300	\$87,300	\$93,300	\$99,300
SAN LUIS OBISPO	\$59,900	\$68,500	\$77,050	\$85,600	\$92,450	\$99,300	\$106,150	\$113,000
SAN MATEO	\$81,800	\$93,450	\$105,150	\$116,850	\$126,200	\$135,550	\$144,900	\$154,200
SANTA BARBARA	\$58,200	\$66,550	\$74,850	\$83,150	\$89,800	\$96,500	\$103,100	\$109,750
SANTA CLARA	\$83,400	\$95,350	\$107,200	\$119,150	\$128,700	\$138,200	\$147,750	\$157,300
SANTA CRUZ	\$69,050	\$78,950	\$88,800	\$98,700	\$106,600	\$114,450	\$122,350	\$130,250
SHASTA	\$46,900	\$53,600	\$60,250	\$66,950	\$72,350	\$77,700	\$83,000	\$88,400
SIERRA	\$57,100	\$65,300	\$73,450	\$81,600	\$88,100	\$94,600	\$101,150	\$107,700
SISKIYOU	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
SOLANO	\$65,600	\$75,000	\$84,350	\$93,750	\$101,200	\$108,750	\$116,200	\$123,750
SONOMA	\$65,600	\$75,000	\$84,350	\$93,750	\$101,200	\$108,750	\$116,200	\$123,750
STANISLAUS	\$49,200	\$56,250	\$63,250	\$70,250	\$75,900	\$81,550	\$87,150	\$92,750
SUTTER	\$47,150	\$53,950	\$60,650	\$67,400	\$72,750	\$78,200	\$83,550	\$88,950
TEHAMA	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
TRINITY	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
TULARE	\$46,050	\$52,650	\$59,250	\$65,800	\$71,100	\$76,350	\$81,650	\$86,850
TUOLUMNE	\$52,950	\$60,550	\$68,100	\$75,700	\$81,700	\$87,800	\$93,850	\$99,900
VENTURA	\$70,950	\$81,050	\$91,200	\$101,300	\$109,400	\$117,500	\$125,600	\$133,700
YOLO	\$61,000	\$69,750	\$78,450	\$87,200	\$94,200	\$101,150	\$108,100	\$115,050
YUBA	\$47,150	\$53,950	\$60,650	\$67,400	\$72,750	\$78,200	\$83,550	\$88,950

To be used behind FHA insured first mortgage loans

INCOME LIMITS

Attachment B

**California Homebuyer's Downpayment Assistance Program (CHDAP) &
School Facility Fee Down Payment Assistance Program (SFF) #2**

Use with VA, USDA or Conventional Firsts

Effective: 8/5/2011

County/Persons	1	2	3	4	5	6	7	8
ALAMEDA	\$77,550	\$88,600	\$99,700	\$110,750	\$119,600	\$128,450	\$137,350	\$146,200
ALPINE	\$70,200	\$80,250	\$90,250	\$100,300	\$108,300	\$116,350	\$124,350	\$132,400
AMADOR	\$56,100	\$64,100	\$72,150	\$80,150	\$86,550	\$92,950	\$99,400	\$105,800
BUTTE	\$48,650	\$55,600	\$62,550	\$69,500	\$75,050	\$80,600	\$86,200	\$91,750
CALAVERAS	\$57,800	\$66,050	\$74,300	\$82,550	\$89,150	\$95,750	\$102,350	\$108,950
COLUSA	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
CONTRA COSTA	\$77,550	\$86,600	\$99,700	\$110,750	\$119,600	\$128,450	\$137,350	\$146,200
DEL NORTE	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
EL DORADO	\$63,050	\$72,100	\$81,100	\$90,100	\$97,300	\$104,500	\$111,700	\$118,950
FRESNO	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
GLENN	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
HUMBOLDT	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
IMPERIAL	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
INYO	\$54,250	\$62,000	\$69,750	\$77,500	\$83,700	\$89,900	\$96,100	\$102,300
KERN	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
KINGS	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
LAKE	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
LASSEN	\$51,150	\$58,500	\$65,800	\$73,100	\$78,950	\$84,800	\$90,650	\$96,500
LOS ANGELES	\$53,750	\$61,450	\$69,100	\$76,800	\$82,950	\$89,100	\$95,250	\$101,400
MADERA	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
MARIN	\$85,350	\$97,500	\$109,700	\$121,900	\$131,650	\$141,400	\$151,150	\$160,900
MARIPOSA	\$49,300	\$56,350	\$63,400	\$70,450	\$76,100	\$81,700	\$87,350	\$93,000
MENDOCINO	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
MERCED	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
MODOC	\$48,050	\$54,900	\$61,800	\$66,650	\$74,150	\$79,650	\$85,150	\$90,600
MONO	\$62,600	\$71,500	\$80,450	\$89,400	\$96,550	\$103,700	\$110,850	\$118,000
MONTEREY	\$56,950	\$65,100	\$73,200	\$81,350	\$87,850	\$94,350	\$100,850	\$107,400
NAPA	\$71,400	\$81,600	\$91,800	\$102,000	\$110,150	\$118,300	\$126,500	\$134,650
NEVADA	\$60,150	\$68,700	\$77,300	\$85,900	\$92,750	\$99,650	\$106,500	\$113,400
ORANGE	\$70,750	\$80,850	\$90,950	\$101,050	\$109,150	\$117,200	\$125,300	\$133,400
PLACER	\$63,050	\$72,100	\$81,100	\$90,100	\$97,300	\$104,500	\$111,700	\$118,950
PLUMAS	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
RIVERSIDE	\$52,500	\$60,000	\$67,500	\$75,000	\$81,000	\$87,000	\$93,000	\$99,000
SACRAMENTO	\$63,050	\$72,100	\$81,100	\$90,100	\$97,300	\$104,500	\$111,700	\$118,950
SAN BENITO	\$65,750	\$75,150	\$84,550	\$93,950	\$101,450	\$109,000	\$116,500	\$124,000
SAN BERNARDINO	\$52,500	\$60,000	\$67,500	\$75,000	\$81,000	\$87,000	\$93,000	\$99,000
SAN DIEGO	\$62,950	\$71,900	\$80,900	\$89,900	\$97,100	\$104,300	\$111,500	\$118,650
SAN FRANCISCO	\$85,350	\$97,500	\$109,700	\$121,900	\$131,650	\$141,400	\$151,150	\$160,900
SAN JOAQUIN	\$54,950	\$62,800	\$70,650	\$78,500	\$84,800	\$91,050	\$97,350	\$103,600
SAN LUIS OBISPO	\$62,500	\$71,450	\$80,350	\$89,300	\$96,450	\$103,600	\$110,750	\$117,900
SAN MATEO	\$85,350	\$97,500	\$109,700	\$121,900	\$131,650	\$141,400	\$151,150	\$160,900
SANTA BARBARA	\$60,700	\$69,400	\$78,100	\$86,750	\$93,700	\$100,650	\$107,550	\$114,500
SANTA CLARA	\$87,000	\$99,450	\$111,850	\$124,300	\$134,250	\$144,200	\$154,150	\$164,100
SANTA CRUZ	\$72,050	\$82,350	\$92,650	\$102,950	\$111,200	\$119,400	\$127,650	\$135,900
SHASTA	\$48,900	\$55,900	\$62,850	\$69,850	\$75,450	\$81,050	\$86,600	\$92,200
SIERRA	\$59,550	\$68,100	\$76,600	\$85,100	\$91,900	\$98,700	\$105,500	\$112,350
SISKIYOU	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
SOLANO	\$68,450	\$78,250	\$88,000	\$97,800	\$105,600	\$113,450	\$121,250	\$129,100
SONOMA	\$68,450	\$78,250	\$88,000	\$97,800	\$105,600	\$113,450	\$121,250	\$129,100
STANISLAUS	\$51,300	\$58,650	\$65,950	\$73,300	\$79,150	\$85,050	\$90,900	\$96,750
SUTTER	\$49,200	\$56,250	\$63,250	\$70,300	\$75,900	\$81,550	\$87,150	\$92,800
TEHAMA	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
TRINITY	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
TULARE	\$48,050	\$54,900	\$61,800	\$68,650	\$74,150	\$79,650	\$85,150	\$90,600
TUOLUMNE	\$55,250	\$63,150	\$71,050	\$78,950	\$85,250	\$91,600	\$97,900	\$104,200
VENTURA	\$74,000	\$84,550	\$95,150	\$105,700	\$114,150	\$122,600	\$131,050	\$139,500
YOLO	\$63,650	\$72,750	\$81,850	\$90,950	\$98,250	\$105,500	\$112,800	\$120,050
YUBA	\$49,200	\$56,250	\$63,250	\$70,300	\$75,900	\$81,550	\$87,150	\$92,800

To be used behind VA, USDA or conventional first mortgage loans

Instructions for Completing the Application
for the School Facility Fee Down Payment Assistance Program

(NOTE: All sections must be completed.)

APPLICATION INSTRUCTIONS:

Section A

You should be able to get help to determine the Assistance Program you can apply for and the amount of Assistance you are eligible for from your builder or developer. You can also use the calculation guide on the Application Checklist (see Page 10). Check the box for only one of the two Programs and enter the dollar amount requested.

Verify the type of 1st mortgage loan being utilized in conjunction with the School Facility Fee conditional grant, by checking the appropriate box.

Section B

Print or type your name, social security number (SSN), current mailing address and telephone number in the spaces provided for both you and the co-purchaser.

Complete the Questionnaire for each purchaser listed beside each name.

Use a separate Application Form for additional purchasers of the same property and attach it to your application.

Enter the number of people who will be living in the property being purchased.

Enter the gross annual income for yourself and also for any co-purchaser.

Optional: Review the information dealing with race and ethnicity. Enter the information you choose by checking the box for both the purchaser and any co-purchaser.

Application School Facility Fee Down Payment Assistance Program

SECTION A	Assistance Program Applied for: #1 <input type="checkbox"/> Economically Distressed Area #2 <input type="checkbox"/> First-Time Moderate Income Homebuyer Amount of Assistance Requested: \$ _____ Type of 1st Mortgage Loan: <input type="checkbox"/> FHA <input type="checkbox"/> Conventional <input type="checkbox"/> VA <input type="checkbox"/> USDA <input type="checkbox"/> N/A
------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

SECTION B	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Purchaser Information</td> </tr> <tr> <td style="width: 60%;">Purchaser's Name</td> <td>SSN</td> </tr> <tr> <td colspan="2">Present Mailing Address</td> </tr> <tr> <td colspan="2">Street</td> </tr> <tr> <td>City</td> <td>State Zip</td> </tr> <tr> <td colspan="2">Phone Numbers</td> </tr> <tr> <td style="text-align: center;">Work</td> <td style="text-align: center;">Home</td> </tr> <tr> <td colspan="2">Co-Purchaser's Name</td> </tr> <tr> <td colspan="2">SSN</td> </tr> <tr> <td colspan="2">Present Mailing Address</td> </tr> <tr> <td colspan="2">Street</td> </tr> <tr> <td>City</td> <td>State Zip</td> </tr> <tr> <td colspan="2">Phone Numbers</td> </tr> <tr> <td style="text-align: center;">Work</td> <td style="text-align: center;">Home</td> </tr> </table>	Purchaser Information		Purchaser's Name	SSN	Present Mailing Address		Street		City	State Zip	Phone Numbers		Work	Home	Co-Purchaser's Name		SSN		Present Mailing Address		Street		City	State Zip	Phone Numbers		Work	Home	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: left;">Questionnaire</td> <td style="text-align: right;">Yes</td> <td style="text-align: right;">No</td> </tr> <tr> <td colspan="3">Purchaser:</td> </tr> <tr> <td>Do you intend to occupy the property as your primary residence?</td> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td>Have you had ownership interest in a property in the last three years?</td> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td>If yes, did you occupy the property?</td> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td colspan="3">Is this person now serving, or has this person ever served on active duty in the U.S. Armed Forces, Military Reserves, or National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decline to Report</td> </tr> <tr> <td colspan="3">Co-Purchaser:</td> </tr> <tr> <td>Do you intend to occupy the property as your primary residence?</td> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td>Have you had ownership interest in a property in the last three years?</td> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td>If yes, did you occupy the property?</td> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td colspan="3">Is this person now serving, or has this person ever served on active duty in the U.S. Armed Forces, Military Reserves, or National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decline to Report</td> </tr> </table>	Questionnaire	Yes	No	Purchaser:			Do you intend to occupy the property as your primary residence?	<input type="checkbox"/>	<input type="checkbox"/>	Have you had ownership interest in a property in the last three years?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, did you occupy the property?	<input type="checkbox"/>	<input type="checkbox"/>	Is this person now serving, or has this person ever served on active duty in the U.S. Armed Forces, Military Reserves, or National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decline to Report			Co-Purchaser:			Do you intend to occupy the property as your primary residence?	<input type="checkbox"/>	<input type="checkbox"/>	Have you had ownership interest in a property in the last three years?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, did you occupy the property?	<input type="checkbox"/>	<input type="checkbox"/>	Is this person now serving, or has this person ever served on active duty in the U.S. Armed Forces, Military Reserves, or National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decline to Report		
Purchaser Information																																																															
Purchaser's Name	SSN																																																														
Present Mailing Address																																																															
Street																																																															
City	State Zip																																																														
Phone Numbers																																																															
Work	Home																																																														
Co-Purchaser's Name																																																															
SSN																																																															
Present Mailing Address																																																															
Street																																																															
City	State Zip																																																														
Phone Numbers																																																															
Work	Home																																																														
Questionnaire	Yes	No																																																													
Purchaser:																																																															
Do you intend to occupy the property as your primary residence?	<input type="checkbox"/>	<input type="checkbox"/>																																																													
Have you had ownership interest in a property in the last three years?	<input type="checkbox"/>	<input type="checkbox"/>																																																													
If yes, did you occupy the property?	<input type="checkbox"/>	<input type="checkbox"/>																																																													
Is this person now serving, or has this person ever served on active duty in the U.S. Armed Forces, Military Reserves, or National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decline to Report																																																															
Co-Purchaser:																																																															
Do you intend to occupy the property as your primary residence?	<input type="checkbox"/>	<input type="checkbox"/>																																																													
Have you had ownership interest in a property in the last three years?	<input type="checkbox"/>	<input type="checkbox"/>																																																													
If yes, did you occupy the property?	<input type="checkbox"/>	<input type="checkbox"/>																																																													
Is this person now serving, or has this person ever served on active duty in the U.S. Armed Forces, Military Reserves, or National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decline to Report																																																															

Occupants	Total number of persons who will occupy the purchased property	[]
Purchaser Income	Total Gross Annual Income	\$ []
Co-Purchaser Income	Total Gross Annual Income	\$ []

Race, National Origin & Ethnicity: The following information is requested by the Federal Government for certain types of transactions related to a dwelling in order to monitor the Agency's compliance with fair housing laws. You are not required to furnish this information, but are encouraged to do so. The law provides that an Agency may neither discriminate on the basis of this information, nor on whether you choose to furnish it. However, if you choose not to furnish it, the Agency will note race and sex on the basis of visual observation or surname. If you do not wish to furnish this information, please check the box below.

Purchaser

I do not wish to furnish this information American Indian or Alaskan Native Black or African American White
 Hispanic or Latino
 Asian: Chinese Japanese Korean Vietnamese Asian Indian Laotian Cambodian Other
 Native Hawaiian or Other Pacific Islander: Hawaiian Guamanian Samoan Filipino Other

Co-Purchaser

I do not wish to furnish this information American Indian or Alaskan Native Black or African American White
 Hispanic or Latino
 Asian: Chinese Japanese Korean Vietnamese Asian Indian Laotian Cambodian Other
 Native Hawaiian or Other Pacific Islander: Hawaiian Guamanian Samoan Filipino Other

Instructions for Completing the Application
for the School Facility Fee Down Payment Assistance Program

APPLICATION INSTRUCTIONS CONTINUED:

Section A

You should be able to get help to determine the Assistance Program you can apply for and the amount of Assistance you are eligible for from your builder or developer. You can also use the calculation guide on the Application Checklist (see Page 10). Check the box for only one of the two Programs and enter the dollar amount requested.

Section C

Enter the Sales Price from your Sales Purchase Contract.

Type of Property: Check the box that represents the type of property you are purchasing and enter the square foot size of the home. This figure may be obtained from the sales purchase contract, appraisal or builder/developer plans.

Property Address: Print or type the exact address of the property being purchased, including the county in which the property is located.

Provide the names and addresses of the builder/developer, lender, self-help agency (if applicable), and title/escrow company.

School District(s): Enter the name of one or more School Districts participating in the School Facility Fee Down Payment Assistance Program.

Section D

All Purchaser/Applicants are to read the applicant declaration and acknowledgement, and then sign and date the application. Applications must be submitted with Original Signatures.

Section E

The builder/developer, escrow/title company or lender who is processing your purchase loan application must verify the original documents you use to prove your identity. The builder/developer, escrow/title company or lender must sign the verification in **Section E** of this application.

What to Send With this Original Application:

Detach the forms you need from this booklet and send them together with supporting documents to the address below. There is a Checklist on Page 10 for each of the two Down Payment Assistance Programs. Please review it carefully and send the documentation required for the Program you choose along with your application. Your lender or the builder/developer should be able to assist you in providing this information.

Where to Send the Original Application and Supporting Documentation:

Overnight delivery: California Housing Finance Agency
School Facility Fee Down Payment Assistance Program
500 Capitol Mall, Suite 400
Sacramento, CA 95814

Regular Mail: P. O. Box 4034 MS 920
Sacramento, CA 95812-4034

SECTION C	Property Being Purchased Purchase Price \$ _____ Address of Property Being Purchased: _____ Street _____ _____ City _____ State _____ Zip _____ County _____ Builder/Developer: Phone: () _____ Lender: Phone: () _____ FAX: () _____ FAX: () _____ Email: _____ Contact Name: _____ Contact Name: _____ Company: _____ Company: _____ Address: _____ Address: _____ _____ City _____ State _____ Zip _____ City _____ State _____ Zip _____ Title/Escrow Company: Phone: () _____ Self-Help Agency Phone: () _____ FAX: () _____ FAX: () _____ Escrow Officer: _____ Escrow# _____ Contact Name: _____ Company: _____ Company: _____ Address: _____ Address: _____ _____ City _____ State _____ Zip _____ City _____ State _____ Zip _____ School District(s): _____	Type of Single Family Dwelling Being Purchased <input type="checkbox"/> Condominium <input type="checkbox"/> Detached Home Size: _____ Sq Feet
SECTION D	Acknowledgement and Agreement The undersigned acknowledges that if the purchased property is not occupied by the original purchaser for a minimum of five years, the Down Payment Assistance funds must be repaid on a pro-rated basis to the School Facility Fee Down Payment Assistance Program at the California Housing Finance Agency. The undersigned acknowledges that this down payment assistance is applicable on a one-time basis only for the purchaser and that the purchaser may only receive assistance from one program. The undersigned also certify that the information provided in this application is true and correct as of the date set forth on this application. _____ Purchaser's Signature _____ Date _____ Co-Purchaser's Signature _____ Date _____	
SECTION E	Lender, Builder/Developer, Escrow/Title Company Certification The undersigned has examined original photo identification of each of the applicants and certifies that they truly and correctly identify each applicant who has signed in <u>Section D</u> above. _____ Name of Company _____ Signature of Authorized Representative _____ Date _____ () _____ Typed or printed name and title of Authorized Representative _____ Phone _____	
SECTION F	For CalHFA Use Only Program: 1 2 Amount of Assistance \$ _____ <input type="checkbox"/> Approved <input type="checkbox"/> Suspended <input type="checkbox"/> Rejected _____ Reviewer _____ Date _____ Supervisor _____ Date _____ Reason for Rejection or Suspension: <input type="checkbox"/> Incomplete Application/Information <input type="checkbox"/> Ineligible School District(s) <input type="checkbox"/> Ineligible County <input type="checkbox"/> Sales Price Exceeds Maximum <input type="checkbox"/> Income Exceeds Maximum <input type="checkbox"/> Not a First-Time Homebuyer <input type="checkbox"/> Permit issued before 1/1/2002 <input type="checkbox"/> No Allocation of Funds Remaining for the Program <input type="checkbox"/> Comments: _____ App Rev 08/2011	

Application Checklist
 School Facility Fee Down Payment Assistance Program
 Choose only one for which you are eligible

PROGRAM #1 Economically Distressed Area Newly Constructed Home	PROGRAM #2 First-time Homebuyer - Moderate Income Limits Newly Constructed Home
<p><input type="checkbox"/> County on Eligible List for Current Year (<i>Page 2</i>)</p> <p><input type="checkbox"/> Application—original</p> <p><input type="checkbox"/> Building Permit dated on or after January 1, 2002 (<i>obtain from the builder</i>)</p> <p><input type="checkbox"/> School District Certificate of Compliance/receipt for payment (obtain from the builder)</p> <p><input type="checkbox"/> Sales Contract signed by the buyer and seller showing sales price does not exceed county maximum.</p> <p><input type="checkbox"/> Assistance Amount Calculation: <i>(see example below)</i> Total of Fees Approved under Government Code 65995, 65995.5 & 65995.7 \$ _____ (A) Less Government Code 65995 Subdivision (b) Fees \$ _____ (B)</p> <p>A minus B equals</p> <p>\$ _____ Amount of Assistance</p> <p>Note: In this Program only a portion of the fees paid are eligible.</p> <p style="text-align: center;">Example:</p> <p>Total of Fees Approved under Government Code 65995, 65995.5 & 65995.7 \$ <u>4,950</u> (A)</p> <p>Less Government Code 65995 Subdivision (b) Fees \$ <u>1,930</u> (B)</p> <p>A minus B equals</p> <p>\$ <u>3,020</u> Amount of Assistance</p>	<p><input type="checkbox"/> No Ownership Interest in a Primary Residence in the last three years</p> <p><input type="checkbox"/> Application—original</p> <p><input type="checkbox"/> Building Permit dated on or after January 1, 2002 (<i>obtain from the builder</i>)</p> <p><input type="checkbox"/> School District Certificate of Compliance/receipt for payment (obtain from the builder)</p> <p><input type="checkbox"/> Sales Contract signed by buyer and seller</p> <p><input type="checkbox"/> Current income verification (<i>i.e. current paystubs identifying employer and employee, Profit and Loss Statement or Lender Verification of Employment</i>)</p> <p><input type="checkbox"/> W-2s—most current year</p> <p><input type="checkbox"/> 1040 Tax Returns for last three years</p> <p><input type="checkbox"/> IRS Form 4506 (<i>See Page 11</i>)</p> <p><input type="checkbox"/> Income is within Program limits (<i>see Pages 4-5</i>)</p> <p><input type="checkbox"/> Assistance Amount Calculation: <i>(see example below)</i> Total of Fees Approved under any or all of Government Code 65995 Sub-section (b), 65995.5 and/or 65995.7 equals</p> <p>\$ _____ Amount of Assistance</p> <p style="text-align: center;">Example:</p> <p>Total of Fees Approved under any or all of Government Code 65995 Subsection (b) 65995.5 and/or 65995.7</p> <p>\$ <u>2,000</u> (A) 65995. Subsection (b)</p> <p>\$ <u>316</u> (B) 65995.5</p> <p>\$ <u>0</u> (C) 65995.7</p> <p>A plus B plus C equals</p> <p>\$ <u>2,316</u> Amount of Assistance</p>

Request for Copy of Tax Return

(Rev. January 2011)

OMB No. 1545-0429

Department of the Treasury
Internal Revenue Service

► **Request may be rejected if the form is incomplete or illegible.**

Tip. You may be able to get your tax return or return information from other sources. If you had your tax return completed by a paid preparer, they should be able to provide you a copy of the return. The IRS can provide a **Tax Return Transcript** for many returns free of charge. The transcript provides most of the line entries from the original tax return and usually contains the information that a third party (such as a mortgage company) requires. See **Form 4506-T, Request for Transcript of Tax Return**, or you can quickly request transcripts by using our automated self-help service tools. Please visit us at IRS.gov and click on "Order a Transcript" or call 1-800-908-9946.

1a Name shown on tax return. If a joint return, enter the name shown first.	1b First social security number on tax return, individual taxpayer identification number, or employer identification number (see instructions)
2a If a joint return, enter spouse's name shown on tax return.	2b Second social security number or individual taxpayer identification number if joint tax return
3 Current name, address (including apt., room, or suite no.), city, state, and ZIP code (See instructions)	
4 Previous address shown on the last return filed if different from line 3 (See instructions)	
5 If the tax return is to be mailed to a third party (such as a mortgage company), enter the third party's name, address, and telephone number. The IRS has no control over what the third party does with the tax return.	

Caution. If the tax return is being mailed to a third party, ensure that you have filled in line 6 and line 7 before signing. Sign and date the form once you have filled in these lines. Completing these steps helps to protect your privacy.

6 Tax return requested. Form 1040, 1120, 941, etc. and all attachments as originally submitted to the IRS, including Form(s) W-2, schedules, or amended returns. Copies of Forms 1040, 1040A, and 1040EZ are generally available for 7 years from filing before they are destroyed by law. Other returns may be available for a longer period of time. Enter only one return number. If you need more than one type of return, you must complete another Form 4506. ► _____

Note. If the copies must be certified for court or administrative proceedings, check here

7 Year or period requested. Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than eight years or periods, you must attach another Form 4506.

_____	_____	_____	_____
_____	_____	_____	_____

8 Fee. There is a \$57 fee for each return requested. Full payment must be included with your request or it will be rejected. Make your check or money order payable to "United States Treasury." Enter your SSN or EIN and "Form 4506 request" on your check or money order.	
a Cost for each return	\$ \$57.00
b Number of returns requested on line 7	
c Total cost. Multiply line 8a by line 8b	\$ _____

9 If we cannot find the tax return, we will refund the fee. If the refund should go to the third party listed on line 5, check here

Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax return requested. If the request applies to a joint return, **either** husband or wife must sign. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506 on behalf of the taxpayer. **Note.** For tax returns being sent to a third party, this form must be received within 120 days of signature date.

		Telephone number of taxpayer on line 1a or 2a
► Signature (see instructions)	Date	
► Title (if line 1a above is a corporation, partnership, estate, or trust)		
► Spouse's signature	Date	

General Instructions

Section references are to the Internal Revenue Code.

Purpose of form. Use Form 4506 to request a copy of your tax return. You can also designate a third party to receive the tax return. See line 5.

How long will it take? It may take up to 60 calendar days for us to process your request.

Tip. Use Form 4506-T, Request for Transcript of Tax Return, to request tax return transcripts, tax account information, W-2 information, 1099 information, verification of non-filing, and record of account.

Automated transcript request. You can quickly request transcripts by using our automated self-help service tools. Please visit us at IRS.gov and click on "Order a Transcript" or call 1-800-908-9946.

Where to file. Attach payment and mail Form 4506 to the address below for the state you lived in, or the state your business was in, when that return was filed. There are two address charts: one for individual returns (Form 1040 series) and one for all other returns.

If you are requesting a return for more than one year and the chart below shows two different RAIVS teams, send your request to the team based on the address of your most recent return.

Chart for individual returns (Form 1040 series)

If you filed an individual return and lived in:

Mail to the "Internal Revenue Service" at:

Florida, Georgia (After June 30, 2011, send your transcript requests to Kansas City, MO)

RAIVS Team
P.O. Box 47-421
Stop 91
Doraville, GA 30362

Alabama, Kentucky, Louisiana, Mississippi, Tennessee, Texas, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, or A.P.O. or F.P.O. address

RAIVS Team
Stop 6716 AUSC
Austin, TX 73301

Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming

RAIVS Team
Stop 37106
Fresno, CA 93888

Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia

RAIVS Team
Stop 6705 P-6
Kansas City, MO 64999

Chart for all other returns

If you lived in or your business was in:

Mail to the "Internal Revenue Service" at:

Alabama, Alaska, Arizona, Arkansas, California, Colorado, Florida, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, a foreign country, or A.P.O. or F.P.O. address

RAIVS Team
P.O. Box 9941
Mail Stop 6734
Ogden, UT 84409

Connecticut, Delaware, District of Columbia, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin

RAIVS Team
P.O. Box 145500
Stop 2800 F
Cincinnati, OH 45250

Specific Instructions

Line 1b. Enter your employer identification number (EIN) if you are requesting a copy of a business return. Otherwise, enter the first social security number (SSN) or your individual taxpayer identification number (ITIN) shown on the return. For example, if you are requesting Form 1040 that includes Schedule C (Form 1040), enter your SSN.

Line 3. Enter your current address. If you use a P.O. box, please include it on this line 3.

Line 4. Enter the address shown on the last return filed if different from the address entered on line 3.

Note. If the address on Lines 3 and 4 are different and you have not changed your address with the IRS, file Form 8822, Change of Address.

Signature and date. Form 4506 must be signed and dated by the taxpayer listed on line 1a or 2a. If you completed line 5 requesting the return be sent to a third party, the IRS must receive Form 4506 within 120 days of the date signed by the taxpayer or it will be rejected.

Individuals. Copies of jointly filed tax returns may be furnished to either spouse. Only one signature is required. Sign Form 4506 exactly as your name appeared on the original return. If you changed your name, also sign your current name.

Corporations. Generally, Form 4506 can be signed by: (1) an officer having legal authority to bind the corporation, (2) any person designated by the board of directors or other governing body, or (3) any officer or employee on written request by any principal officer and attested to by the secretary or other officer.

Partnerships. Generally, Form 4506 can be signed by any person who was a member of the partnership during any part of the tax period requested on line 7.

All others. See section 6103(e) if the taxpayer has died, is insolvent, is a dissolved corporation, or if a trustee, guardian, executor, receiver, or administrator is acting for the taxpayer.

Documentation. For entities other than individuals, you must attach the authorization document. For example, this could be the letter from the principal officer authorizing an employee of the corporation or the Letters Testamentary authorizing an individual to act for an estate.

Signature by a representative. A representative can sign Form 4506 for a taxpayer only if this authority has been specifically delegated to the representative on Form 2848, line 5. Form 2848 showing the delegation must be attached to Form 4506.

Privacy Act and Paperwork Reduction Act

Notice. We ask for the information on this form to establish your right to gain access to the requested return(s) under the Internal Revenue Code. We need this information to properly identify the return(s) and respond to your request. Sections 6103 and 6109 require you to provide this information, including your SSN or EIN, to process your request. If you do not provide this information, we may not be able to process your request. Providing false or fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file Form 4506 will vary depending on individual circumstances. The estimated average time is: **Learning about the law or the form**, 10 min.; **Preparing the form**, 16 min.; and **Copying, assembling, and sending the form to the IRS**, 20 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 4506 simpler, we would be happy to hear from you. You can write to Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send the form to this address. Instead, see *Where to file* on this page.

PLEASE BE SURE TO COMPLETE AND MAIL
ALL DOCUMENTS LISTED ON THE CHECKLIST (PAGE 10)
AS PART OF YOUR ORIGINAL APPLICATION PACKAGE

**If you have any questions about completing the application
or regarding the School Facility Fee Down Payment Assistance Program,
please contact us at:**

SCHOOL FACILITY FEE DOWN PAYMENT ASSISTANCE PROGRAM
California Housing Finance Agency
500 Capitol Mall, Suite 400, Sacramento, CA 95814

Mailing address: P. O. Box 4034 MS 920, Sacramento, CA 95812-4034

Toll Free: 877.9.CalHFA (877.922.5432) or 916.326.8062

Email: homeownership@calhfa.ca.gov



The California Housing Finance Agency does not discriminate on any prohibited basis in employment or in the admission and access to its programs or activities.
Not printed at taxpayers' expense.
www.calhfa.ca.gov

