

For CalHFA loans rate locked on or before 02/28/2021



CALIFORNIA HOUSING FINANCE AGENCY

Government Loan Programs

LAST REVISED: NOVEMBER 2, 2020

Table of Contents

I. Eligibility	1
a. Borrower Requirements	
b. Homebuyer Education	2
c. First-Time Homebuyer Definition	
d. Owner Occupancy	
e. Property Requirements	
II. Underwriting & Compliance	4
a. Transaction type	
b. Term	
c. FHA Section of the ACT	
d. LTV and CLTV	5
e. Maximum Loan Amount	
f. Income Limits	
g. Income Requirements	
h. Qualifying Ratios	
i. Minimum Credit Score	
j. Automated Underwriting	6
k. Manual Underwriting	
l. Miscellaneous Lakeview Loan Servicing Underwriting Guidelines	
III. Basic Home Protection Coverage	7
a. Mandatory Home Warranty Insurance Coverage	
IV. Subordinate Financing	7
a. MyHome Assistance Program	
b. CalHFA Zero Interest Programs (ZIP)	8
c. Non-CalHFA Subordinate	
d. Other Programs and Assistance	9
V. Fees	9
a. Lender Allowable Fees (Origination & Processing)	
b. Master Servicer Fees	

For CalHFA loans rate locked on or before 02/28/2021

CalPLUSSM FHA

FHA-Insured first mortgage combined with the CalHFA FHA Zero Interest Program (ZIP) for closing cost. This loan may be combined with the MyHome Assistance Program (MyHome).

CalHFA FHA

FHA-Insured first mortgage. This loan may be combined with the MyHome Assistance Program (MyHome).

CalHFA USDA

USDA Guaranteed first mortgage. This loan may be combined with the MyHome Assistance Program (MyHome).

CalHFA VA

VA Guaranteed first mortgage. This loan may be combined with the MyHome Assistance Program (MyHome).

Eligibility

Borrower Requirements

Each borrower must:

- Be either a citizen or other National of the United States, or a “Qualified Alien” as defined at 8 U.S.C. § 1641.
- Meet the credit, income, property and loan requirements detailed in this program handbook, as well as CalHFA’s Lender Manual, the first mortgage investor, the CalHFA-approved lender, the mortgage insurer or guarantor and CalHFA’s master servicer’s requirements.
- Be a first-time homebuyer.

Exceptions to first-time homebuyer requirement:

- CalHFA FHA, CalHFA USDA or CalHFA VA first mortgage without any subordinate financing
- Borrowers utilizing HUD Section 184 Indian Home Loan Guarantee Program

- Borrowers affected by natural disasters in California
Previous property must:
 - › Be located in an area declared as a Major Disaster and posted on the Federal Emergency Management Agency (FEMA) website
 - › Have been the borrower's primary residence
 - › Have been destroyed or declared uninhabitable with supporting documentation supplied from either (i) the insurance company or (ii) the local government jurisdiction
 - › Be affected by a declared Major Disaster are eligible to purchase a new home using CalHFA loan programs within three (3) years of that Major Disaster's declaration date

Homebuyer Education

Homebuyer education and counseling is required for one occupying first-time homebuyer. Certificates are good for one-year. Homebuyer education and counseling is not required for non-first-time homebuyer(s).

- Online Homebuyer Education through [eHome™](#)
- In Person or Virtual Live Homebuyer Education through [NeighborWorks America](#) or through one of the [HUD approved Housing Counseling Agencies](#)

First-Time Homebuyer Definition

- To qualify for a CalHFA Government loan program, all borrowers, including co-borrowers must reside in the home and meet the definition of a first-time homebuyer.
- A first-time homebuyer is defined as a borrower who has not had an ownership interest in any principal residence or resided in the home owned by a spouse during the previous three years.

Owner Occupancy

- All borrowers must occupy the property as their primary residence within sixty (60) days of closing
- Non-occupant co-borrowers are not allowed
- Non-occupant co-signors are not allowed

Property Requirements

- Lot size cannot exceed five (5) acres maximum

- Eligible property types:
 - › Single-family, one-unit residence
 - » Accessory Dwelling Units (ADU), guest houses, “granny” units, and “in-law” quarters are eligible with the following parameters:
 - The property must be defined as a one-unit property
 - Multiple accessory units are not permitted
 - Must meet investor guidelines and city/county zoning ordinances
 - Per investor guidelines – If rental income from the ADU is used for credit qualifying, CalHFA will also use the gross rental income for the compliance income calculation
- Condominium/PUDs must meet all investor and CalHFA’s master servicer, Lakeview Loan Servicing’s (LLS), guidelines
 - › FHA Single-Unit condominium project approval process is not allowed
- Manufactured Housing

Loan Program	Manufactured Housing Permissions
CalPLUS FHA & CalHFA FHA	Manufactured homes are permitted with the following parameters: <ul style="list-style-type: none"> • Singlewide manufactured homes are not eligible • Manual Underwriting is not permitted on manufactured homes • All manufactured homes must meet FHA 4000.1, master servicer and CalHFA loan program requirements
CalHFA VA	Manufactured homes are not permitted
CalHFA USDA	Manufactured homes are permitted with the following parameters: New Manufactured Homes (First Owner) <ul style="list-style-type: none"> • Singlewide manufactured homes are not eligible • Leaseholds and Community Land Trusts are not eligible • Unit must not have ANY alterations or additions since construction in the factory (e.g. decks, porches not allowed) • All manufactured homes must meet USDA 7 CFR 3550.73, master servicer and CalHFA loan program requirements

- Leasehold Estates
 - › Not permitted with Manufactured Homes
 - › All Leasehold Estate documentation must be submitted to CalHFA’s master servicer with purchase package for review and approval

For CalHFA loans rate locked on or before 02/28/2021

- Properties must meet the requirements of the California Health and Safety Code
- Refer to the Lakeview program matrix for their Disaster Policy
 - › See [Lakeview Correspondent Lending website](#) for details
- Escrow Holdbacks will be allowed for minor outstanding repairs not completed prior to loan closing
 - › The Property must be habitable and safe for occupancy at the time of loan closing
 - › Lenders and/or closing agent will be responsible for managing and disbursing holdbacks
 - › Lender must deliver loans that were originated in accordance with FHA, VA or USDA guidelines
 - › Please see Lakeview Loan Servicing website for required documents

Underwriting & Compliance

Transaction type

Purchase transactions only

Term

Up to 30 years

FHA Section of the ACT

CalHFA will accept the following FHA Sections of the ACT mortgage types on the CalPLUS FHA or the CalHFA FHA.

- 203(b) Home Mortgage
- Energy Efficient Mortgages (EEM)
- Limited 203(k)
- 184 Indian Home Loan Guarantee Program
 - › Cannot be combined with EEM or 203(k)

LTV and CLTV

Loan Program	LTV	CLTV
CalPLUS FHA and CalHFA FHA	96.5%	105%
HUD 184	97.75%	100%
CalHFA VA	100%	105%
CalHFA USDA	100%	105%

Maximum Loan Amount

The maximum first mortgage loan amount cannot exceed current applicable FHA, USDA or VA loan limits for the county in which the property is located.

- All loans with a loan amount exceeding the current Federal Housing Finance Agency (FHFA) posted loan limits will be subject to an additional fee that is net funded at the time of purchase by CalHFA’s master servicer. See [CalHFA rate sheet](#) for applicable fees.

Income Limits

Income cannot exceed [CalHFA Income Limits](#)

Income Requirements

Lenders are required to calculate income to qualify borrower(s) for loan approval using FHA, USDA and VA guidelines. CalHFA will use the lender’s credit qualifying income to determine if the loan exceeds the maximum program income limit. Income not used by the lender for credit qualifying will not be used by CalHFA.

Qualifying Ratios

The maximum total Debt-to-Income (DTI) ratio cannot exceed 45.00% regardless of automated underwriting decision or compensating factors. MCC may not be used for credit qualifying purposes.

CalPLUS FHA and CalHFA FHA loans that are manually underwritten have a 43.00% DTI maximum.

Minimum Credit Score

- The minimum credit score is 660 for all Government loan programs
- Borrower(s) with no credit score are not permitted
- Non-traditional credit is not accepted
- All borrowers must meet the minimum representative credit score requirement. The middle score of the lowest-scoring borrower should be used to determine eligibility

For CalHFA loans rate locked on or before 02/28/2021

- › If a tri-merged credit report is used, use the middle score
- › If a merged credit report only returns two scores, use the lower score
- › If a merged credit report only returns one score, that score must be used

Automated Underwriting

Loan Program	Acceptable Automated Underwriting Systems
CalPLUS FHA & CalHFA FHA	All loans must be submitted through Fannie Mae’s Desktop Underwriter® (DU®) and receive an “Approve/Eligible”, or Freddie Mac’s Loan Prospect Advisor (LPA) and receive an “Accept” recommendation. The FHA Scorecard option must be used.
HUD 184	Manual Underwriting only. AUS is not allowed.
CalHFA VA	All loans must be submitted through Fannie Mae Desktop Underwriter (DU®) and receive an “Approve/Eligible”, Freddie Mac Loan Product Advisor (LPA®) and receive an “Accept” recommendation.
CalHFA USDA	All loans must be submitted through Guaranteed Underwriting System (GUS). GUS Underwriting Recommendation of Accept / Eligible only.

Manual Underwriting

Loan Program	Manual Underwriting
CalPLUS FHA & CalHFA FHA	Manual Underwriting is allowed with the following parameters: <ul style="list-style-type: none"> • Maximum DTI Ratio cannot exceed 43.00% • Borrowers without a credit score are not permitted • Must meet FHA requirements • Not permitted on Manufactured Homes • Non-traditional credit is not allowed
HUD 184	Manual Underwriting is required
CalHFA VA	Manual Underwriting is not allowed
CalHFA USDA	Manual Underwriting is not allowed

Miscellaneous Lakeview Loan Servicing Underwriting Guidelines

- Credit and property underwriting are the responsibility of the CalHFA approved lender
- Lakeview Loan Servicing will not purchase high cost loans
- Underwriters should:
 - › Make sound credit decisions
 - › Assure data integrity

For CalHFA loans rate locked on or before 02/28/2021

- › Include all necessary documents in support of the underwriting decision
- Non-arm's length transactions must be fully disclosed
- Appraiser must meet all master servicer guidelines, see [Lakeview Correspondent Lending website](#) for details
 - › UCDP submission Summary Reports from both Fannie Mae and Freddie Mac are required. Lakeview Loan Servicing will not purchase any loan that includes the recently added proprietary messages that indicate 100% of the loans submitted with appraisals from an identified appraiser will be reviewed or Fannie Mae will not accept appraisals from an identified appraiser
- 2-1 temporary buydowns are permitted as per FHA, VA, USDA and master servicer guidelines
 - › Loan must be credit qualified at Note rate

All loans are subject to audit by both CalHFA and Lakeview Loan Servicing.

Basic Home Protection Coverage

Mandatory Home Warranty Insurance Coverage

CalHFA requires that all first-time homebuyer(s) obtain a one-year home warranty protection policy

- Exception to Home Warranty:
 - › Borrower(s) purchasing a new construction property
 - › Borrower(s) are not first-time homebuyers and are not using MyHome
- The Home Warranty must cover the following items:
 - › Water Heater(s)
 - › Air Conditioning
 - › Heating
 - › Oven/Stove/Range
- Home Warranty must be disclosed on Final Closing Disclosure or copy of warranty coverage will be required

Subordinate Financing

MyHome Assistance Program

- Must be a first-time home buyer
- May be used for closing cost and/or down payment assistance
- Cannot be used for debt payoff
- Must be recorded in Second Lien Position
- For full MyHome underwriting guidelines and details see the [MyHome Program Handbook](#)

CalHFA Zero Interest Programs (ZIP)

- Can only be used with CalPLUS FHA
- Must be a first-time home buyer
- Can only be used for closing costs
- Cannot be used for down payment or debt payoff
 - › Any excess ZIP funds must be applied as a principal reduction
- Zero interest rate
- Term matches the term of the first mortgage.
- Payments on the ZIP is deferred for the life of the CalPLUS FHA first mortgage
- The maximum ZIP loan amount options are based on [daily rate sheet pricing](#)
 - › Either 2.00% or 3.00% of the CalPLUS FHA first mortgage loan amount

ZIP must be in second position or may be in third position when combined with the MyHome Assistance Program only

- Repayment of the principal on the ZIP loan shall be due and payable at the earliest of the following events:
 - › Transfer of title
 - › Payoff or refinance of the CalPLUS FHA first mortgage
 - › Formal filing and recording of a Notice of Default (unless rescinded)

Non-CalHFA Subordinate

This program may be layered with non-CalHFA down payment and/or closing costs

assistance subordinate loans per individual first mortgage guidelines.

- The maximum CLTV must meet CalHFA requirements
- In the case of conflicting guidelines, the lender must follow the more restrictive
- Must be recorded in subordinate lien position to CalHFA Subordinate Financing

Other Programs and Assistance

This program may be layered with a Mortgage Credit Certificate (MCC). The MCC credit may not be used for credit qualifying purposes.

Fees

- Lenders will earn a 1.00% Service Release Premium to release servicing to Lakeview Loan Servicing at time of purchase
- Lakeview Loan Servicing will purchase loans directly from lender on a daily basis

Lender Allowable Fees (Origination & Processing)

- Customary lender origination fees not to exceed the greater of 3% of the loan amount or \$3,000
- Other customary third party fees such as credit report fee, appraisal fee, insurance fee or similar settlement or financing cost
- Lender may charge a maximum total processing fee of no more than \$50 on ZIP loan
- In all cases the lender must meet federal and California lending laws regarding fees and charges

Master Servicer Fees

- Lakeview Loan Servicing funding fee is \$250 per loan
- Tax Service fee to Lakeview Loan Servicing is \$75 per loan
- Life of Loan Flood Certificate fee to Lakeview Loan Servicing is \$10 per loan
- Funding fees paid by the borrower or seller must be disclosed and documented on the final Closing Disclosure
- Other customary master servicer fees may apply
- Lenders should refer to their legal/compliance department on how to disclose fees